

Suzette Ryder
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Holts Summit, MO 65043
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April 15, 2016

Dear Nominating Committee,

I need to withdraw my name from the MAEOP Executive Board for the position of President-Elect as of April 16, 2016. It is with deep regret to leave the board at this point because I have truly enjoyed serving on this board for several years. May you be able to find a replacement soon!

Sincerely,

Suzette Ryder
President Elect, MAEOP



Missouri Association of Educational Office Professionals

Affiliate of National Association of Educational Office Professionals

April 16, 2016

President Steele, Executive Board, and MAEOP members,

As you just heard, Suzette Ryder intends to resign as president-elect as of April 16, 2016. The nominating committee has reviewed the by-laws and sought input from past presidents as well as the Parliamentarian regarding how this should be handled. Article VI, Section 3 of the by-laws states:

“In the event of a vacancy in the office of president-elect, the current nominating committee shall immediately nominate at least one candidate (5/2013) for the office of president-elect. Ballots bearing the name(s) of the candidate(s) shall be mailed or electronically sent to each active and retired member of the Association, such ballots shall be returned as directed by the nominating committee.”

Also relevant to the discussion of filling the remainder of the 2015-16 President-Elect term is that the “next in line” would be Vice-President Kristin Hernandez. Mrs. Hernandez is expecting her first baby in June, and had previously asked the nominating committee if she could remain as Vice-President for the 2016-17 term, which would move Marie Freeman up to President Elect for 2016-17. Mrs. Freeman also agreed to this move. Additionally, Pam Steele (2015-16 President) has volunteered to be President for a second term.

After discussion with the Executive Board and members Thursday evening, it was the consensus of the Executive Board and nominating committee to nominate Marie Freeman to be put on the ballot to fulfill the remaining term of the President-Elect for 2015-16. This ballot will be sent out at the same time as the ballot for the 2016-17 board and the ballot will include the rationale explaining why this nomination is necessary.

Additionally, Pam Steele’s name will be added to the 2016-17 ballot as President.

Therefore, for the 2016-17 MAEOP Executive Board, the nominating committee is pleased to present the following slate of qualified candidates:

President:	Pam Steele (Raymore-Peculiar)
President-Elect:	Marie Freeman (Waynesville)
Vice President:	Kristin Hernandez (Belton)
Recording Secretary:	Beth Smith (Independence) / Stefanie Purvis (Belton)
Corresponding Secretary:	Linda Highley (Harrisonville) / Carol Parker (Springfield)
Treasurer:	Lisa Shelton (Excelsior Springs)



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President Steele, Executive Board and MAEOP Members

As MAEOP District Coordinator for 2015-16, I have been in contact by email with all District Directors and offered my support. I reminded them to be in touch with the associations under their district area and request reports from the associations for this Spring Workshop, as well as urge their associations to affiliate with NAEOP before May 1.

My contacts with two previously active ladies in District 6, MISCODEAU, Willetta Brookins from Cape and Barbara Hagan from Perryville has yet to produce any positive action in re-activating that association. They indicate they cannot find any interest from school districts in the four-county area that makes up MISCODEAU. I will continue to be in touch with them to try and get them going again, but at this time it does not look positive.

I am a member of St. Louis County AEOP, MAEOP and NAEOP. Thank you for allowing me to serve as District Coordinator for 2015-16.

Respectfully submitted,

Naomi Secoy, Retired
Lindbergh Schools.



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Madam President, Executive Board and MAEOP Members:

As District 1 Co-Directors, it has been our pleasure to serve and work with our local Associations:

Cass County AEOP – Kristin Hernandez, President

CCAEOE meets four times a year and have 28 active members. Each meeting includes a service project, activity, and/or presentation, as well as various gift baskets/raffles to raise funds for their scholarship program. They hosted a Fall Vendor/Craft Fair on November 21, 2015 earned \$700. They had a “Scentsy” fundraiser during the holidays and raised \$485. They will give five or more scholarships for 2016 and will determine the amounts of the scholarships at the April meeting.

Independence AEOP – Beth Smith, President

They officially meet four times a year and have 61 members. The Association is continuing to work on expanding their membership and stimulating participation. Their meetings for 2015-2016 are being held at local restaurants which has sparked some interest and new members. They continue to focus on networking, education, safety, community events along, with social activities. IAEOP will award three \$500 scholarships to 2016 graduating.

Northwest AEOP – Emmy Brown, President

They meet twice a year (November and April) and have approximately 20 active members. They network throughout the year via e-mail. Emmy is great about sending out MAEOP, NAEOP, and North Central Area news as soon as she receives it. Their meetings are held in different local areas and are always well attended. They will award a \$100 scholarship to a senior planning to continue their education in an office-related business field. They will be electing their new officers this spring for the 2016-2017 school year.

St. Joseph AEOP – Cindy Kretzer, was their last President

We have not been successful in re-establishing the St. Joseph local association.

We are proud to be members of IAEOP, CCAEOE, NWAEOP, MAEOP and NAEOP. We enjoy working with our local associations and members and we always look forward to attending their meetings. Thank you for allowing us the opportunity to serve MAEOP in this capacity.

Respectfully submitted,

Iris Maxwell, CEOE

Iris Maxwell, CEOE
District 1 Co-Director

C. Annette Miller, CEOE

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District 1 Co-Director



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April 16, 2016

President Steele, Executive Board, MAEOP Members and Guests:

Of the three (3) recent locals in District 2, unfortunately, only one remains.

NEMAEOP – The Northeast Missouri Association of Educational Office Professionals currently has 15 members. Officers for 2015-16 are Jackie Haynes from Bucklin, President; Pam Biggs from Linn Co., Vice President; Becky Baldwin from Macon, Treasurer; and Regina Gall from Marceline, Secretary/Reporter. The Northeast group covers quite an area (especially with me coming from Sturgeon) yet, so far, they are managing to stick together. They held their first meeting of the year at AJ's in Macon in October (which then had a fire and is currently not available for any more dinner meetings) and just had their second meeting in March at Tall Paul's in Bucklin (one of our favorite meeting places). This group likes to meet and eat!

President Haynes was unable to attend but I'm proud to say at least a third of their members are here! Would the Northeast members please stand and be recognized?

MTAEOP – Deanne Meyer, former president of the Mark Twain Association of Educational Office Professionals (and the editor of our *MAEOP Show-Me Newsletter*), reported to me that their group is disbanding. Deanne is moving away from Hannibal this summer and, sadly, she says there is little to no interest in members willing to be officers or attend meetings. I am going to try to get in touch with a few of their past officers and see if we can't try to revive this group.

I don't believe any of the former Mark Twain members were able to attend.

CAEOP – The Columbia Association of Educational Office Professionals is currently inactive but has not officially disbanded. I'm still hoping we can get this group going again but, just like Mark Twain, the problem is finding someone willing to take on leadership roles!?!

(Ask if there are any other attendees from the District 2 area???)

I am a member of the Northeast Missouri Association, MAEOP and NAEOP.

Respectfully submitted,

Jorene Brooks, CEOE
2015-16 MAEOP District 2 Director



Missouri Association of Educational Office Professionals

Department of Missouri State Teachers Association
Affiliate of National Association of Educational Office Professionals

2015-1016 District #3 Directors Report

Saturday, April 16, 2016

Dear Madame President, Executive Board, MAEOP Members and Guest, *Personal Privilege*

So much LIFE changing events have happened since Fall Convention. I missed attending the Fall 2015 Convention due to knee replacement surgery. If you did not know, my husband of 44 years passed away suddenly on November 10, 2015. I would like to share a short poem by Suzy Toronto with you.

LIFE IS ALL ABOUT HOW YOU HANDLE PLAN B

Plan A is always my first choice.

You know, the one where everything works out to be "happily ever after."

But more often than not, I find myself dealing with the upside-down, inside-out version where nothing goes as it should.

It's at this point the real test of my character comes in....

Do I sink or do I swim?

Do I wallow in self-pity and play the victim or simply shift gears and make the best of the situation?

The choice is mine. After all.....

LIFE IS ALL ABOUT HOW YOU HANDLE PLAN B

District #3 has only one Association, Ozarks Area Association of Educational Office Professionals. Barbara Covert, Halfway Schools, is their President. They meet three time a year, Fall, Winter and Spring. I was fortunate to attend the Winter Meeting on Thursday, January 28, 2016. The attendance was the largest in a long time, with many guests as first timers. District #3 is working hard with Kim Brannon, CEOE, 2016 NAEOP Convention Co-Chair, to help with arrangements for this summer here in St. Louis. Will everyone from District #3 please stand.

19 members

I am a proud member of OAAEOP, MAEOP, AND NAEOP. Thank you for allowing me to serve as District #3 Director.

Respectfully submitted, *Erylene Sibley*
Erylene Sibley MAEOP District #3 Director

District #4

April 11, 2016

The Dogwood Hills Association is currently meeting 4 times a year.

We have had problems getting things start this year then we had wanted and our member ship is currently at 8 members. Our Officers are Sandy Rickert as president, Marie Freeman as Vice President, Angela Pilz as Secretary, and Heather Ashton as Treasure.

We are selling t-shirts, sweat shirts, and jackets to raise money for our scholarships that will be given out in May of 2016. The applications are currently being review and we hope to give out several again this year.

Jefferson City association 18 members.
Restarted this year.

Respectively,

Marie Freeman

Marie Freeman

Vice President of DHAEOP

April 14, 2016

Madam President, Officers and Members

As the Director of District 5, I am responsible for St. Louis County and Jefferson County.

Jefferson County currently has 7 meetings a year. Most, if not all of their meetings are held in area restaurants. At one of their meetings this year, the program consisted of a presentation from Grace Peterin with the Jefferson County Health Department on oils and relaxation. I attended their April meeting and discussion was held on a variety of fundraisers they would like to do next year in order to raise funds for their scholarships. Each year, they provide 2 - \$750 scholarships to students.

Their fundraiser this year is selling spring flower baskets.

They have 20 members, most of them are retired. In order to help with their declining membership, they are recruiting new members from the private sector.

Their current President is Karen Weber.

As a member of St. Louis County, we have set our goal to have at least 50 members this year. We are a little more than half way in reaching our goal with a membership of 27 on the role. We meet 4 times a year and our meetings are held in schools and restaurants. At our March meeting, which was a social event that we use instead of having a bosses night – they played Chocolate Bingo with savory sweets from Dove Chocolate Discoveries. I was unable to attend but heard that they were in chocolate heaven and had a wonderful time. Our community project this year focuses on the organization - Dress for Success. They are instrumental in helping disadvantaged women and men get jobs and support families as a whole. They have expanded and also provide a car and training for individuals. Our group collects professional clothing at our meetings to support this worthwhile organization.

Our President is Robin Weaver and our officers serve 2 year terms. We did a fundraiser in the fall selling kitchenware and a variety of other items. With our current fundraiser, we are selling coupon books that will help support our contributions to this conference and the first-timers breakfast that I am chairing for the NAEOP convention in July. We provide a scholarship to a deserving senior through an endowment with the University of Missouri-St Louis.

Respectfully submitted.

Carol D. McCauley
Director, District 5



Missouri Association of Educational Office Professionals

Department of Missouri State Teachers Association
Affiliate of National Association of Educational Office Professionals

April 14, 2016

Madame President, Executive Board, MAEOP Members and Guests,

The Minutes Approval committee has reviewed the minutes of the 2015-2016 Executive Board Meeting on Thursday, October 22, 2015. The recommended corrections were given to Recording Secretary, Kristin Hernandez, CEOE. The Minutes Approval committee members were Becky Moses from Branson School District, Debi Othic, CEOE from Marceline R-V School District, Jamie Love from Normandy Collaborative Schools, Becky O'Riley from Waynesville School District, and Committee Chairperson, Anita Bean, retired from Lindbergh Schools.

As Chairperson for the Minutes Approval Committee of MAEOP, I have performed the duties as outlined in the Bylaws. I have made myself available to Madame President, ~~Susan Brooker~~, the Executive Board and the members of MAEOP.

Pam Steele

I attended the MAEOP Spring Conference in March 2015, and MAEOP Fall Workshop in October 2015. I am a member of NAEOP, MAEOP, and my local association, SLCAEOP. Thank you for the opportunity to serve in this capacity.

Respectfully submitted,

Anita Bean

Anita Bean
Minutes Approval Committee Chairperson