

Missouri Association of Educational office Professionals 2015-16 Budget

Line Item	Description	2015-16 Budget	2015-16 Actual	Budget Variance
	Revenue			
	Income			
1	Membership Dues	\$ 1,800.00	\$ 1,455.00	
2	Affiliation Dues	\$ 110.00	\$ 110.00	
3	Reimbursement from Fall Convention	Did not request \$1000	\$ 600.00	\$ 600.00
4	Reimbursement from 2015 Spring Workshops	\$ 1,000.00	\$ 1,500.00	\$ 500.00
5	Emblems/Promotions Receipts	\$ 400.00	\$ 637.00	\$ 237.00
6	Miscellaneous		\$ 64.00	\$ 64.00
	Total Income	\$ 4,310.00	\$ 4,366.00	
	Interest and Transfers			
7	Interest from Checking	\$ 1.00		
	Interest from Money Market as of	\$ 3.00		
	Interest from CD as 9-15-15	\$ 25.00		
8	Total Interest	\$ 29.00		
	Transfer from Prior Treasure			
9	Total Revenue			
	Expenses			
	Executive Officers			
10	President	\$ 200.00		
11	President-Elect	\$ 50.00	\$ 50.00	
12	Recording Secretary	\$ 10.00		
13	Corresponding Secretary	\$ 20.00		
14	Treasurer	\$ 20.00		
	Committee and Directors			
15	Membership	\$ 50.00		
16	Nominating Committee/Installation Charms	\$ 500.00	\$ 330.00	
17	Professional Standards Committee	\$ 20.00		
18	District Coordinators & Directors	\$ 100.00		
19	Historian	\$ 10.00		
20	Legislative	\$ 10.00		
21	By-Law	\$ 10.00		
22	Promotions/Emblems	\$ 300.00		
	Dues, Projects, Gifts			
23	NAEOP Dues (President & President-Elect)	\$ 100.00	\$ 50.00	
24	NAEOP Affiliation Dues	\$ 50.00	\$ 44.70	
25	Bonding Fee & Liability Insurance	\$ 150.00	\$ 144.00	
26	NAEOP Marion T. Woods Scholarship	\$ 50.00		
27	National Ed. Office Employee/Administrator	\$ 50.00	\$ 40.00	
28	Educational Project	\$ 100.00		
29	President's Gift	\$ 40.00	\$ 40.00	
30	Central Area Professional Day Gift	\$ 50.00		
31	NAEOP Basket	\$ 75.00		
	Membership Publication			
32	MAEOP Secretary (printing)	\$ -		
33	MAEOP Editor	\$ -		
	Conventions & Workshops			
34	NAEOP Convention Delegate	\$ 1,250.00		
35	MAEOP Workshop (Presiding Officer)	\$ 50.00		
36	MAEOP Convention (Presiding Officer)	\$ 50.00		
37	Fall Convention Advance	\$ 1,000.00		
38	2015 Spring Convention/Workshop Advance	\$ 1,000.00	\$ 1,000.00	
	Miscellaneous			
39	Contingencies	\$ 25.00		
40	Open Ckg/Savings Acct/ Transfer Charge CD-MM Account			
41	Website Hosting Fee	\$ 65.00		
42	Corporation Filing Fee	\$ 15.00		
43	Miscellaneous	\$ -	\$ 25.80	
43B	OAAEOP auction payment		\$ 64.00	
	Total Expenses	\$ 5,420.00	\$ 1,788.50	
	Total Budget Variance		\$ 2,577.50	



Missouri Association of Educational Office Professionals

Affiliate of National Association of Educational Office Professionals

April 14, 2016

Dear Madame President, Executive Board Members, MAEOP Members, and Guests,

I attended the 2015 Fall Conference and am in attendance at the 2016 Spring Conference. I am a member of CCAEOP and MAEOP and have made myself available to assist the President in any way possible and I will continue to be of assistance as needed. I will be in attendance at the fall 2016 conference.

Respectfully submitted,

Linda Highley

Linda Highley
MAEOP Board Member



Missouri Association of Educational Office Professionals

Affiliate of National Association of Educational Office Professionals

April 16, 2016

President Steele, Executive Board, and MAEOP members,

It is my pleasure to serve as Immediate Past President this year. I have made, and will continue to make, myself available to President Steele and will fulfill my duties as outlined in the By-Laws and Handbook.

Sincerely,

Susan Brooker

Susan Brooker, CEOE
MAEOP 2014-15 President



Missouri Association of Educational Office Professionals

Affiliate of National Association of Educational Office Professionals

April 16, 2016

MAEOP Executive Board, MAEOP members and guests,

At the fall convention, I challenged you to take advantage of opportunities to become lifelong learners. How have you done with the challenge? What have you done? What have you learned? Still needing opportunities? It doesn't have to be about your job. Learn a new skill (i.e., knitting, crocheting, photography), learn a new computer program (i.e., illustrator, access), learn to dance, or in my case find something else to do.

There is a big opportunity coming up in July-at the 2016 NAEOP conference. There are 60 opportunities in the form of briefings and institute classes; that is 81 hours of professional development, in addition to the business meetings, advisory council, North Central and Council area meetings. There will be opportunities for you to become involved in committee work on the national level. On top of that, the many opportunities of making new friends and the endless hours of networking opportunities.

I would like to continue my challenge to you. Take advantage of the Professional Standards Program; learn through service to others and the spread the word about MAEOP and NAEOP opportunities.

Sincerely,

A handwritten signature in cursive script that reads "Pam Steele". The signature is written in black ink and is positioned above the typed name and title.

Pam Steele, CEOE
2015-16 MAEOP President



Missouri Association of Educational Office Professionals

Department of Missouri State Teachers' Association
Affiliate of National Association of Educational Office Professionals

April 11, 2016

Madame President, Executive Board and Members,

I am submitting a report of the affiliations that paid their dues for 2015-2016. Eleven affiliations paid. I am also submitting a report of the current presidents and their contact information for all of the affiliations. The following people served on the Affiliations Committee. Please stand to be recognized when I call your names: Deanne Meyer, Tina Fowler and myself.

Thank you for allowing me to serve in the capacity of your Affiliations Committee Chair.

Respectfully submitted,

Suzette Ryder
Chair, Affiliations Committee
President-Elect, MAEOP

MAEOP

2016 AFFILIATIONS PAID

Association	paid	President	# Local	# NAEOP	# MAEOP	NAEOP Aff?	Check #
Cass County	8/31/2015	Kristin Hernandez	30	5	14	Yes	1037
Dogwood Hills	12/1/2015	Sandy Rickert	10	1	2	No	2394
Independence	11/16/2015	Beth Smith	60	20	20	Yes	126194
Jefferson City	12/1/2015	Suzette Ryder	14	1	1	Yes	1003
Jefferson County	12/4/2015	Karen Weber	15	0	2	No	566
Mark Twain	3/29/2016	Deanne Meyer	11	0	1		306
Northeast	11/18/2015	Jackie Haynes	18	0	0	No	5227
Northwest	1/27/2016	Emmy Brown	20	20	0	No	596
Ozarks Area	11/30/2015	Barbara Covert	11	10	11	Yes	1051
Ozark Foothills	2/19/2016	Sheila Melton	9	0			3332
St. Louis County	3/18/2016	Robin Weaver	27	10	16	Yes	518
MIS-SCO-DEAUX							
St. Joseph	NOT RENEWED						
Columbia	NOT RENEWED						

Missouri Association of Educational Office Professionals

2015-2016 Affiliations and Local Presidents

<u>CASS COUNTY ASSOCIATION</u>		<u>JEFFERSON CITY PUBLIC SCHOOLS ASSOC.</u>	
Name	Kristin Hernandez	Name	Suzette Ryder
District	Belton Public Schools	District	Jefferson City Public Schools AEOP
Address	110 W. Walnut Belton, MO 64012	Address	517 Van Horn Rd. Holts Summit, MO 65043
Office	(816) 489-7003	Office	(573) 659-3060
Fax	(816) 489-7005	Fax	(573) 659-3153
Email	khernandez@bsd124.org	Email	suzette.ryder@jcschools.us
Term Expires	May-2016	Term Expires	May-2016
<u>COLUMBIA ASSOCIATION</u>		<u>JEFFERSON COUNTY ASSOCIATION</u>	
Name	Christy Serrage	Name	Karen Weber
District		District	
Address	HAS NOT RENEWED	Address	7087 Old Lemay Ferry Rd. Barnhart, MO 63012
Office		Cell	314-910-1243
Fax		Fax	
Email		Email	karenweb57@gmail.com
Term Expires		Term Expires	May-2016
<u>DOGWOOD HILLS ASSOCIATION</u>		<u>MARK TWAIN ASSOCIATION</u>	
Name	Sandy Ricket	Name	Deanne Meyer
District	Waynesville R-VI Middle School	District	Hannibal School District
Address	200 Fleetwood Dr. Waynesville, MO 65583	Address	4650 McMasters Avenue Hannibal, MO 63401
Office	(573) 842-2420	Office	(573) 221-1258
Fax	(573) 774-6089	Fax	(573) 221-2994
Email	srickert@waynesville.k12.mo.us	Email	dmeyer@hannibal60.com
Term Expires	April-2016	Term Expires	August-2016
<u>INDEPENDENCE ASSOCIATION</u>		<u>MIS-SCO-DEAU</u>	
Name	Beth Smith	Name	Willeta Brookins
District	Independence School District	District	
Address	201 N. Forest Ave. Independence, MO 64050	Address	HAS NOT RENEWED
Office	(816) 521-5300	Office	
Fax	(816) 521-5616	Fax	
Email	beth_smith@isdschools.org	Email	
Term Expires	June-2016	Term Expires	May-2014

Missouri Association of Educational Office Professionals

2015-2016 Affiliations and Local Presidents

<u>NORTHEAST ASSOCIATION</u>			<u>OZARK FOOTHILLS ASSOCIATION</u>		
Name	Jackie Haynes		Name	Sheila Melton	
District	Bucklin R-2		District		
Address	26832 Highway 129		Address	986 Highway AA	
	Bucklin, MO 64631			Poplar Bluff, MO 63901	
Office	(660) 695-3555		Office	(573) 785-4392	
Fax	(660) 695-3345		Fax	(573) 778-0303	
Email	jhaynes@bucklin.k12.mo.us		Email	sheilamelton@pb.k12.mo.us	
Term Expires	May-2017		Term Expires	September-2018	
<u>NORTHWEST ASSOCIATION</u>			<u>OZARK AREA ASSOCIATION</u>		
Name	Emmy Brown		Name	Barbara Covert	
District	Jefferson C-123 School		District	Halfway School District	
Address	37614 US Hwy. 136		Address	2150 Highway 32	
	Conception Junction, MO 64434			Halway, MO 65663	
Office	(660)944-2316		Office	(417) 445-2211 Ext. 225	
Fax	(660)944-2315		Fax	(417) 445-3330	
Email	ebrown@jc123.k12.mo.us		Email	bcovert@halfwayschools.org	
Term Expires	April-2016		Term Expires	November-2016	
<u>ST. JOSEPH ASSOCIATION</u>			<u>ST. LOUIS COUNTY ASSOCIATION</u>		
Name			Name	Robin Weaver	
District			District	Normandy	
Address	HAS NOT RENEWED		Address	1900 Hawkins Road	
	DISBANDED?			Fenton, MO 63026	
Office			Office	(314) 566-0520	
Fax			Fax	(636) 861-7775	
Email			Email	weaverrobin@prcommunityed.org	
Term Expires			Term Expires	July-2017	