

MISSOURI ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS

EXECUTIVE BOARD MEETING

THURSDAY, OCTOBER 26, 2017

CALL TO ORDER

The 2017-2018 executive board meeting at the 78th fall conference of the Missouri Association of Educational Office Professionals took place at The Elms Hotel and Spa, Excelsior Springs, Missouri on Thursday, October 26, 2017. After a quorum was established, President Marie Freeman called the meeting to order at 8:05 p.m.

INTRODUCTION & REPORTS OF ELECTED OFFICERS

President-Elect	JoAnn Greenwell, CEOE, present, no report.
Vice-President	Matthew Rorabaugh-Irwin, CEOE, present, no report.
Recording Secretary	Janet Altmann, CEOE, present, no report.
Corresponding Secretary	Beth Smith, CEOE, present, no report.
Treasurer	Lisa Shelton, present, no report.
Board Members	Laura Heidenreich, present, no report. Ellen Wilfong, present, no report.
Immediate Past President	Pam Steele, CEOE, present, no report.
President	Marie Freeman, PSP, present, reported the theme this year is Change, Challenge and Opportunity. She invited everyone to invite all to our State Association.

INTRODUCTIONS AND REPORTS OF STANDING COMMITTEES

Affiliations	JoAnn Greenwell, CEOE, present, no report.
Auditing	Janet Little, CAP, present, no report.
Budget	Lisa Shelton, present, no report.

By-Laws/Handbook Kim Brannon, CEOE, present, no report.

Membership Matthew Rorabaugh-Irwin, CEOE, present, no report.

Nominating Pam Steele, CEOE, present, no report.

INTRODUCTION AND REPORT OF SPECIAL COMMITTEES

District Coordinator Naomi Secoy, present, no report.

District #1 Co-Directors Annette Miller, CEOE, present, and Iris Maxwell, CEOE, present, no report.

District #2 Director Jorene Brooks, CEOE, absent, no report.

District #3 Director Erylene Sibley, present, no report.

District #4 Director Marie Freeman, PSP, present, no report.

District #5 Director Carol McCauley, CEOE, present, no report.

District #6 Director Barb Green, absent, no report.

Historian JoAnn Greenwell, CEOE, present, no report.

Legislative Michelle Doering, present, no report.

MAEOP Show-Me Newsletter JoAnn Greenwell, CEOE, present, no report.

Minutes Approval Ellen Wilfong, present, no report.

NAEOP State Membership Chairperson Shelly Stokes, CEOE, present, no report.

Parliamentarian Kim Brannon, CEOE, present, no report.

Professional Standards Program (PSP) Susan Brooker, CEOE, present, offered to assist anyone who is working on their PSP.

Promotions Open – looking for someone.

Reporter Allison Schnelle, absent, no report.

Website Committee Debbie Geib, CEOE, absent, no report.

Screening National Office Professional And Administrator Barbara Smith, present, no report.

North Central Area Professional Development Day Iris Maxwell, CEOE, present, and Annette Miller, CEOE, present, no report.

2017 MAEOP 67th Spring Workshop District #5 Janet Altmann, CEOE, present, Susan Hampel, absent, Sue Roesch, CEOE, absent, no report.

2017 MAEOP 78th Fall Convention District #1 Lisa Shelton, present, no report.

RECOGNITION OF AFFILIATED ASSOCIATION PRESIDENTS

The Affiliated Association Presidents were not present, no report.

READING OF COMMUNICATIONS

No correspondence to share.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

No new business.

ANNOUNCEMENTS

No announcements.

ADJOURNMENT

President Marie Freeman adjourned the meeting at 8:16 p.m.

Janet Altmann, CEOE
Janet Altmann, CEOE
2017-2018 Recording Secretary

Marie Freeman
Marie Freeman, CEOE
2017-2018 MAEOP President

